

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
April 6, 2022

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell, Terry Massy, Judi Jarecki and Kim Morley.

Treasurer's Report given by Bush showing balances for the month of March as follows: general fund \$417,468.57 and tax collection \$19,312.25. Motion by Coultres, with support by Whitman, to approve the minutes, bills and acknowledge the Treasurer's and Liquor Law reports. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: Terry Masse thanked Vern for handling of PRE. Kim Morley, candidate for State Rep for 105th District addressed the Board.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported on the gypsy moth spraying of 190 acres in Heart/Fawn lake area. New phone system started a week ago at the courthouse. Opioid lawsuit – should start seeing funds sometime in May. 3 millage renewals – Park/Rec, EMS and Recycle. EMS and Park in Aug and Recycle in Nov.

ZONING/ASSESSING: LD 042-002-100-180-00 VK recommended approval of LD. Motion by Whitman, with support by Kellogg to approve LD 042-002-100-180-00. Motion carried 5-0. BOR – 1 protest taken care of. Will be researching to see if can do a percentage on hardship exemptions.

CEMETERY: nothing to report.

TWP PROPERTY: nothing to report. (fence and irrigation to be checked on)

WASTE TRANSFER: Clean Up Day 4/23 – Vern, Pat, Debbie will work.

FIRE/RESCUE: Coultres reported that the department is one member down.

SCHOOL: Whitman reported the Board approved the Support Staff contract and Principals contract.

PLANNING COMMISSION/PARKS & REC: Planning reviewed the request from Otsego County on Section 21.21 and 21.46. Motion by Kellogg to recommend approval of text changes with stipulation that “or” be changed to “and”. Supported by Kassuba. Motion carried, 5-0.

ROADS: Kassuba talked with the Road Commission Manager and road foreman recently. He hopes to see Badgley Road and Airport Road intersection bids hopefully. Seal coating needed discussed.

2021-2022 4th QUARTER BUDGET REPORT: No action required.

County Township Association – Kassuba reported that Covid reporting more detailed than what thought. Encouraged to have each township attend.

Meeting adjourned at 8:11 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
May 4, 2022

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Ron Bush, Kris Powell, Jim Neeley

Treasurer's Report given by Bush showing balances for the month of April as follows: general fund \$414,574.48 and tax collection \$4849.94. Motion by Coultres, with support by Bush, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: Jim Neeley requested assistance with the Road Commission to ease the water drainage on O'Rourke Road. Kassuba had marked portions prior to the full melt and is hoping afton will be laid by the Road Commission depending on the estimate brought forth.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported that Rachel Frisch is resigning effective 5/13/2022 but will extend while persuing a new administrator. 2 new 29 foot buses received. 4 more on order. Two new businesses at Airport - Global Medical Response and Great Lakes Air took over for North Country Aviation. Airborn fire crews at the airport for 4 months. May to be distribution of Opiod law suit funds. EMS .78 mills renewal and Parks and Rec .25 mills renewal on August . 18 candidates for 9 positions for republican commissioners.

ZONING/ASSESSING: Fireworks application – Kassuba tried to contact Tom Murphy of Dover Township but has not been successful.

CEMETERY: Open and running.

TWP PROPERTY: Two lots on north side of small house – should they be offered to Blarney Castle? Get an appraisal. Kassuba called the irrigation and fence companies.

WASTE TRANSFER: Busy clean up day.

FIRE/RESCUE: Going okay, working on remaining problem.

SCHOOL: School extended the snow contract for two additional years with North Excavating and Asphalt..

PLANNING COMMISSION/PARKS & REC: Reviewed PC minutes of 4/25/2022. Survey printed out – can be included with tax bills. H & H General Manager would like to get involved in community. Coultres suggested she get involved with both planning boards.

ROADS: VK had marked areas and is waiting on Road Commission to reply.

WINERY REQUEST: Motion by Whitman, with support by Bush, to approve the resolution for approval for on-premises tasting room permit for Atkins Farms LLC. Motion carried, 5-0.

Meeting adjourned at 7:52 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
JUNE 1, 2022

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell, and Judi Jarecki.

Treasurer's Report given by Bush showing balances for the month of May as follows: general fund \$417,714.69, ARPA Fund \$64,262.48 and tax collection \$5,129.93. Motion by Coultres, with support by Whitman, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported Rachel Frisch retired and looking on having someone on board by end of month. Bus System not charging for last two weeks to help with tornado. Airport provided fueling for emergency vehicles during the tornado power outages. Not enough damage to provide FEMA funds – State will be providing funding.

ZONING/ASSESSING: Nothing

CEMETERY: Nothing

TWP PROPERTY: Nothing

WASTE TRANSFER: Nothing

FIRE/RESCUE: Treasurer's Report provided, nothing further.

SCHOOL: Principal's salary was increased by \$2,000.00 and audit contract was awarded to Gardner, Provenzano, Thomas and Luplow from Saginaw.

PLANNING COMMISSION/PARKS & REC: Tom will call J & P on fountain switch. PZBA22-002 discussed. Attempting to get confirmation from EGLE and NRCS on contact with owners. Asking for extension prior to making recommendation so written confirmation is obtained from EGLE, NRCS and health department. Planning would like to do a site visit. Would need official ID's. PZBA22-001 – ZBA approved with special use permit process. Commercial wedding venue still needs to be defined. Motion by Kellogg need verification from PZBA22-002 seconded by Coultres. Motion carried, 5-0. Motion by Kellogg, with support by Whitman, to request a 45 day continuance so that this written verification can be obtained and reviewed. Motion carried, 5-0.

ROADS: Reviewed meeting held with Road Commission on 5/19/22. Will be asking for millage renewal after 2023. No additions to priority list.

TAX FORECLOSURE REQUEST FROM TREASURER: 042-005-300-010-00 (Thumb Lake Road frontage) for \$4,687.07. Motion Whitman, seconded by Kassuba, to refuse our rights on parcel 042-005-300-010-00 which was foreclosed upon on March 31, 2022 for tax year 2019. Motion carried, 5-0.

OTSEGO COUNTY ECONOMIC ALLIANCE AGREEMENT: Annual support of \$825.00 with renewal agreement submitted. Motion by Kellogg, with support by Bush, to sign the agreement. Kellogg – yes, Bush – yes, Kassuba – yes, Coultres, - yes, Whitman –yes.

FIREWORKS REQUEST: Kassuba spoke with Tom Murphy of Dover Township. Dover works with Fire Department in Gaylord. Will get copy of criteria they work with – set back distance, copy of show, certificate of liability names Fire Department,

Township, Twp officers and reserve right to cancel show without notice. Kassuba will get the FD criteria for future use.

Meeting adjourned at 8:07 pm

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
July 6, 2022

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell, Jericho Loree, Jessica Loree, Rev. Ashton, Amber Ashton, Gary Hammond, Robert Cooper, Dylan Russell, Cat House, Alexis Heim, Kathryn Middleton, Tom Middleton, Mike Dipzinski, Kelsey Fortune and Kelly Dipzinski

Treasurer's Report given by Bush showing balances for the month of June as follows: general fund \$437,038.53, ARPA funds of \$128,523.50 and tax collection \$5,198.32. Motion by Coultres, seconded by Bush, to approve the minutes, bills (with MTA legal defense fund) and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: Mike Dipzinski addressed the board on garbage that is being dumped on his property off Yuill Road and suggested closing the road. Pictures were presented of the property showing items that had been dumped. Kassuba noted that closing this road could land lock some property owners. This will be looked into further. Rev. Aston, Northern Way Asatru Assembly, addressed the board on a tax exempt status for 11829 Old 27 Hwy North. Kassuba noted that a church exemption from the government has not been provided nor was this petitioned to the March Board of Review. Ashton stated that the exemption was slid under the locked door of the Township Office a year ago but this was not received. He provided a copy of the Dept. of the Treasury Letter 947 exempting The Northern Way LLC from federal income tax as a public charity dated 5/3/2022.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported that there will be a special Board of Commissioners meeting on 7/14/22 to interview two candidates for Administrator. Deputy contract started. FEMA not funding tornado damage, all funding would come from State. 72% MERS in 2022, 62% in 2020. New administrative assistant hired. Big Ticket this weekend, Alpenfest starts following Tuesday. Reminded everyone to vote 8/2/22

ZONING/ASSESSING: Nothing to report.

CEMETERY: Nothing to report.

TWP PROPERTY: Nothing to report.

WASTE TRANSFER: Nothing to report.

FIRE/RESCUE: Coultres received a call on who would be installing the Fire Department fence and if trees would be coming down. Told to contact Kassuba.

SCHOOL: General Fund and Food Service budgets for 2021-22 were amended. General Fund and Food Service budgets for 2022-23 were adopted. The resignation of Tyler Jennings was accepted, continued the 80/20 insurance cost split and noted that the last payment on debt retirement was made.

PLANNING COMMISSION: Kellogg reviewed the June 27 Planning Commission meeting. Middleton request – no additional information has been received. Tom and Kathryn Middleton were present at tonight's meeting. They have made calls to the different agencies. They all need to do site visits so all information is not ready yet. Reviewed proposed changes to Section 2.2 Definitions, Fence regulations. No objections to wording changes suggested. County working on definition of commercial

wedding venue. Kellogg asked the Board to consider a camera system for this building. Concerns expressed by Kassuba and Whitman. Motion by Whitman, seconded by Bush, to recommend that the 25' setback on front property yard lines be reconsidered as this may be restrictive on smaller lots and that there are no other recommended changes to proposed amendments. Motion carried, 5-0.

PARKS & REC: Music in the park at 5 pm on Saturday, July 9. Kassuba has picked up some of the supplies.

ROADS: Kassuba reported that the Road Commission has brined the roads.

PIE&G: Liaison meeting – 8/24/22 at 6:00 p.m.

Great Lakes Energy Franchise: To be on September 7, 2022 agenda.

QUARTERLY REPORT: No changes necessary.

Meeting adjourned at 8:05 pm

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
August 3, 2022

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell, Colleen May, Vicki Blaauw.

Treasurer's Report given by Bush showing balances for the month of July as follows: general fund \$426,138.25, (ARPA Funds \$128,523.50) and tax collection \$1,551.83. Motion by Kellogg, with support by Bush, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported recycle millage wording has been approved, two buses disposed of at the Bus System, budget calendar for next year set, and budgeted \$4000 to jail to repair/replace cameras.

ZONING/ASSESSING: Nothing to report.

CEMETERY: Nothing to report.

TWP PROPERTY: Snow bid – publish in Weekly Choice, website and at hall for October meeting. Fencing company getting ready to do Fire Dept fence. Have to check with Village if a permit is needed. Septic/flushing issues at pavilion discussed. Checking for prices for a generator for the hall. Vinyl fencing from the Fire Department is available if someone interested. Colleen May interested in a couple sections. Lori Bush also interested.

WASTE TRANSFER: Nothing to report. Kassuba asked John to pick up perimeter trash.

FIRE/RESCUE: Coultres reported more members have been added – getting along well.

SCHOOL: Whitman reported that the Principal accepted a position in Petoskey, collaborating with Wolverine for spring sports.

PLANNING COMMISSION/PARKS & REC: Surveys coming in. Also posted on website. This is for 5 year plan. Nothing received on Middleton variance request. Commercial wedding venue case is still being worked on by the County Planning Commission. Rudi Edel now Supervisor in Dover. Some disputes in that area around the commercial wedding venue area.

ROADS: Road Commission forman contacted Vern. People cutting shoulder on Whitmarsh. OCRC going to pave shoulder. Talked about Dunham Road hill. Showed him a similar project in Charlevoix County. He will get back with Vern on the cost. Paving intersection of Airport and Huffman Lake (this year) and Badgley on each end next year. Paul Liss noted that Thumb Lake is deteriorating rapidly. Should also be double lined from intersection to hill and install a couple more no passing signs.

MUNICIPAL RETIREMENT SYSTEMS INC: Adoption agreement sent that we don't have anyone active in.

Paul Liss reported that an ice race track is going in at a gravel pit north of Five Lakes Road. This will be comparable to the I-500.

Meeting adjourned at 7:35 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
September 7, 2022

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell, Judi Jarecki, Tom Middleton, Amanda Arlt.

Treasurer's Report given by Bush showing balances for the month of August as follows: general fund \$433,473.39 (ARPA General Fund \$128,523.50) and tax collection \$147,240.11. Motion by Whitman, with support by Coultres, to approve the minutes, bills and acknowledge the Treasurer's reports. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: Paul Liss - When is 27 North to have lines painted? Kassuba will find out. Probable that second line will be added to Thumb Lake Road. Surveyors surveying for Spectrum on Thumb Lake Road. Tom Middleton –says Health Department was asked to make a recommendation to the Board on his variance request. Cost involved and doesn't feel should have to pay cost if variance approval is not assured.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported that contract negotiations are ongoing with deputies, next month Teamster clerical and bus negotiations will begin. Approved Transit officer manager as part time and brought to full time now, approved 50% cost share for 200 parvo vaccines for Otsego County residents. Approved lease of 260 acres at airport for Wolverine Power solar farm, buying two patrol cars and new rifles for Sheriff Department, Dollar General to be built on 27 South. Diann Axford acknowledged on her retirement.

ZONING/ASSESSING: 042-017-300-015-00. Kassuba recommended approval. 78 acres being divided into 3 parcels. Motion by Whitman, with support by Kellogg, to recommend approval of Land Division 042-017-300-015-00. Motion carried, 5-0. Assessors now authorized to do PRE changes without Board of Review.

CEMETERY: Whitman reported that Bev Cherwinski had inquired if unused lots in Evergreen Hill could be traded for lots in Evergreen Meadow. This was discussed and the idea was rejected. Had a break in at the cemetery garage, some small items taken, damage done.

TWP PROPERTY: Fence for Fire Dept. going up, guardrail already up by gas station. Coultres reported he been approached about using the hall for corn hole in the winter and will research further. Vern has thought about possible farm market during winter at the hall on Wednesdays. No objections voiced.

WASTE TRANSFER: nothing

FIRE/RESCUE: nothing

SCHOOL: Whitman reported that district approved the millage wording for the November election, approved the resignation of Matt Saunders as Principal, approved Amy Kamyszek as Interim Principal. Approved the MHSAA Membership resolution, approved the updated Athletic Code of Conduct, approved the resignation of Middle School basketball and High School Girls basketball coach Brooke Thorpe, and approved Viktoria Weber-Nickert as Cross Country and High School Girls basketball coach.

PLANNING COMMISSION/PARKS & REC: Kellogg reported that the fence wording was reviewed and no objections found; special use permit for weddings in FR zone discussed with possible restrictions that could be used, reviewed minutes of meeting, possible replacement fountain for pavilion – need estimate for installation. Village may go in half. May also go in a power washer (electric). Motion by Kellogg, with support by Bush, to approve the purchase of an electric power washer. Motion carried, 5-0. Harvest Festival on 9/24/22 at the pavilion.

ROADS: Kassuba reported that the Road Commission may still do some paving this year (Whitmarsh shoulder and possible some intersection). Working on Dunham Road hill issue too.

GREAT LAKES ENERGY COOPERATIVE FRANCHISE: Ordinance 2022-1 read by Kassuba. Motion by Kellogg, with support by Kassuba to approve ordinance 2022-1 Great lakes energy cooperative franchise. Roll- Kellogg – yes, Kassuba – Bush – yes, Coultres – yes, Whitman – yes.

Meeting adjourned at 8:11.

Debbie Whitman
Corwith Township Clerk

**CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
OCTOBER 5, 2022**

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell, Judi Jarecki, Fred VanAlstine, Mike Brabb, Bob Staducker, and John Rajewski.

Treasurer's Report given by Bush showing balances for the month of September as follows: general fund \$431,174.41 (ARPA \$128,523.50) and tax collection \$60,144.35. Motion by Coultres, with support by Bush, to approve the minutes, bills and acknowledge the Treasurer's and Liquor Law reports. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported \$15,000 in roof repairs for Alpine Center, deputy contract 95% completed, started clerical and bus contracts this week, Trish Adams resigned effective end of October – 2 good applicants in so far. Started budget process for next year. Commission on Aging presented annual budget at last meeting. Disposed of Work Camp vehicle – looking for replacement van. \$30,000 appropriation to Land Use for added inspections.

ZONING/ASSESSING: Planning & Zoning Contract for 2023-2024 (two year contract) \$6489.00 per year. Motion by Whitman, with support by Bush, to approve the Planning and Zoning Contract for 2023-24. Motion carried, 5-0.

Elam special use permit; Motion by Kassuba, with support by Bush, that we recommend that a special use permit not be granted, but if it is found that one will be granted, the following restrictions should be enforced:

- 1) Property is a minimum of a forty (40) acre parcel (one parcel).
- 2) All main buildings, accessory buildings and parking lots must meet district setbacks from property lines.
- 3) A buffer is required around the event and parking area. This should consist of an eight (8) foot high earthen berm planted with three (3) staggered rows of six foot (6') tall conifer trees. This berm should be constructed within the property lines surrounding the event and parking area.
- 4) Hours of operation shall be 4:00 p.m. – 10:00 p.m. All guests must vacate event premises by 11:00 p.m. No overnight guests.
- 5) All sound equipment must be within an enclosed permanent building with all doors, windows and openings closed. Sound emitted should not exceed 30 decibels at the property lines.
- 6) Lighting shall be consistent with local, state and federal law. Lighting of the facility, such as appurtenant structures and parking lots shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. Where feasible, lighting shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution.
- 7) Temporary structures may only be used as accessory structures. They may be erected two (2) days preceding and must be removed no later than two (2) days after any event.

Motion carried, 5-0.

Zoning Ordinance proposed language for Event Facilities: leave zoning alone but put disclaimer on it for township's additions and deletion, camping and bonfires,. Leave AR alone. Motion by Whitman, with support by Coultres, to add the word parcel to 21.9.1.1 and 21.9.2.1 and to add that all special use permits be submitted to the township for additions or subtractions to the conditions prior to granting any special use permits for event facilities. Motion carried, 5-0.

Bach Site Plan Review: Motion by Kassuba, with support by Whitman, to recommend approval of site plan review for 042-027-300-005-04. Motion carried, 5-0.

CEMETERY: Nothing

TWP PROPERTY: Snow Removal bid. Motion by Whitman, with support by Bush, to accept the bid of \$3000.00 per year from North Excavating and Asphalt. Motion carried, 5-0. Fence in at Fire Dept. Stone should be shipped soon for outside repairs. Five months for new garage door to arrive. Hydro seed at pavilion won't happen until next year.

WASTE TRANSFER: Thursday hours are done for the year.

FIRE/RESCUE: Coultres reported that the department found some gear at the Firemen's Festival at reduce prices.

SCHOOL: Whitman reported that the Board approved updated Board Policy Section 3000-5000, approved the 2022-2023 K-12 Class Schedule, approved the Superintendent and Interim Principal contracts, approved hiring Brad McIntosh as MS/HS Social Studies teacher, and approved the Cooperative Agreement between Vanderbilt Area School and Wolverine for spring sports.

PLANNING COMMISSION/PARKS & REC: Motion by Kassuba, with support by Coultres, to reappoint Jim Neeley to the Planning Commission. Motion carried, 5-0.

ROADS: Kassuba in conversation with Road Commission, still trying to pave on 27/Whitmarsh/Winters. Still working on what to do with Dunham Rd hill. Gravel has been put on the Airport Road intersection to start improvement. Intersection built up at Badgley/Cherwinski also.

GREAT LAKES ENERGY RIGHT OF WAY TELECOMMUNICATIONS PERMIT: Motion by Whitman, with support by Kellogg, to adopt the Resolution to Adopt Application for Access to and ongoing use of public ways by telecommunications providers under Metropolitan Extension Telecommunications Rights-of-Way Oversight Act 2002 PA 48 MCL Sections 484.3101 to 484.3120 by Great Lakes Energy Cooperative. Roll call vote: Whitman – yes, Kellogg – yes, Coultres – yes, Bush – yes, Kassuba – yes. Motion by Kellogg, with support by Coultres, to approve the Right-of-Way Telecommunication Permit for Great Lakes Energy Cooperative. Motion carried, 5-0.

QUARTERLY REPORT: No action necessary

Meeting adjourned at 8:54 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
NOVEMBER 2, 2022

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Jan Kellogg, Jim Neeley, Kris Powell, and Paul Liss.

Treasurer's Report given by Bush showing balances for the month of October as follows: general fund \$441,499.97 (ARPA funds of \$128,523.50) and tax collection \$11,558.73. Motion by Kellogg, with support by Coultres, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported that the County is still looking for HR Director and Parks & Rec Director. Sink hole on 27 and Charles Brink Road in parking lot from lake drain, about \$10,000 to repair now and reassess next spring. Settled contract with Deputies and tentative contract with clerical and bus. About \$250,000 coming in to the County from marijuana sales from the State. Added MLK day to Holiday schedule for County.

ZONING/ASSESSING: Land Division 042-010-300-005-06 (put on wrong form). VK recommend approval of the land division on Alexander Road. Motion by Whitman, with support by Bush, to recommend approval of LD 042-010-300-005-06. Motion carried, 5-0.

CEMETERY: Belt for mower still on backorder – November 11 tentative date to receive it.

TWP PROPERTY: Kassuba will follow up with Siwecki on building repairs.

WASTE TRANSFER: Tentative April 22 for Clean Up Day. Coultres asked if the Village brush pile be used on Saturdays. He was advised to tell those inquiring to check with the Village.

FIRE/RESCUE: Nothing to report.

SCHOOL: Nothing to report.

PLANNING COMMISSION/PARKS & REC: Citizens Survey results reviewed. Planning Commission meeting minutes reviewed. Jan Kellogg reported on the Adhoc trail head park meeting, Village is willing to contribute up to \$4000 to go toward a new fountain, hydroseeding and wind curtains for pavilion. (Estimates received so far on these items are as follows: \$4500 for new fountain, no cost on hydroseeding yet, \$1160 for curtains for 3 sides of building). Village asking if Township would help with costs for Spookathon. Coultres asked that if Village is seeking help, they should ask prior to the event instead of after an event. Motion by Kassuba, with support by Bush, to allow \$200.00 for event. Motion carried, 5-0. Motion by Kassuba, with support by Kellogg, to match Village up to \$4000 for new fountain and valve, hydroseeding and curtains for pavilion. Motion carried, 5-0. Looking at ADA playground equipment.

ROADS: Paving will not get done this year, but prep work has been started.

REQUEST FROM OTSEGO COUNTY HISTORICAL SOCIETY: Motion by Kassuba, with support by Whitman, to pay \$100 for storage of artifacts. Kassuba – yes, Whitman – yes, Coultres – yes, Kellogg – yes, Bush – yes.

Meeting adjourned at 7:55 p.m

Debbie Whitman
Corwith Township Clerk

**CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
DECEMBER 7, 2022**

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Tom Kellogg and Debbie Whitman. Vern Kassuba was absent and Pat Coultres chaired the meeting in his absence.

Others present were Paul Liss and Kris Powell.

Treasurer's Report given by Bush showing balances for the month of November as follows: general fund \$420,608.58 (ARPA \$128,523,50) and tax collection \$23,447.49. Motion by Kellogg, with support by Coultres, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: None

COMMUNITY FINANCIAL CREDIT UNION: No one present.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss thanked everyone for their support over the last 22 years.

ZONING/ASSESSING: Motion by Whitman, with support by Bush, to reappoint Kris Powell, Gary Hoyt and Diana Bunker to another 2 year term on the Board of Review. Motion carried, 4-0.

CEMETERY: Nothing to report

TWP PROPERTY: Replacement fountain bill has been received.

WASTE TRANSFER: Clean Up Day contract. Motion by Bush, with support by Coultres, to Approve Clean Up day contract with Pac for 4/22/23. Motion carried, 4-0.

FIRE/RESCUE: Lighted exit signs needed for over doors in Fire hall.

SCHOOL: FY 2021-22 audit reported was received – current fund balance is \$210,000.00. Summer Tax Resolution was adopted. Keith Smith has been offered the Superintendent position.

PLANNING COMMISSION/PARKS & REC: Wording for Special Events- can address at January meeting. Received Planning Commission minutes.

ROADS: Kassuba will be getting delinear posts for Whitmarsh corner.

Meeting adjourned at 7:23 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
January 4, 2023

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman. Pat Coultres was absent.

Others present were Kris Powell, Jon Turnbull, Sandy Turnbull, Henry Mason.

Treasurer's Report given by Bush showing balances for the month of December as follows: general fund \$427,303.43 (\$128,523.50 ARPA funds) and tax collection \$108,542.10. Motion by Whitman, with support by Kellogg, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Jon Turnbull introduced himself and reported that their first meeting was held this morning. Doug Johnson will serve as Chair and Brett McVannel Vice Chair. 1/10 next meeting 2nd floor library 9:30 am. Feel free to contact Commissioner Turnbull with any questions.

ZONING/ASSESSING: Nothing to report.

CEMETERY: Nothing to report.

TWP PROPERTY: One generator proposal received and Chuck's Electric was here today on a generator proposal. North Country Power Generation also contacted by Tom Kellogg for a proposal. Drinking fountain replacement will probably happen in the spring. Small power washer with floor scrubber purchased for pavilion. Seeding to be done in the spring at the pavilion. When winterizing sprinkler system, some problems found and corrected.

WASTE TRANSFER: Clean Up Day to be held 4/22/23.

FIRE/RESCUE: Nothing to report.

PLANNING COMMISSION/PARKS & REC: Proposed Zoning language changes. Motion by Kellogg, that we have no further comment other than our original comments and recommendation. Seconded by Kassuba. Motion carried, 4-0.

SCHOOL: Dave Harwood hired as new Principal and Keith Smith as new Superintendent. Board accepted resignation of Angela Blue, Special Education teacher.

ROADS: Kassuba meeting with County on Whitmarsh and 27 tomorrow morning. Met with County on future work. Proposal for Fontinalis to Green Timbers on Sturgeon Valley Road would take a \$100,000 contribution from Corwith township (\$300,000 from millage OCRC). Kassuba will try to get a firm proposal and realistic numbers. Kellogg suggested checking on grants to help with generator project (Jon Deming and Lisa McComb suggested as contacts).

QUARTERLY REPORT: No action required.

SCHEDULE BUDGET WORKSHOP: Wednesday, January 25, 2023 at 4 pm

Meeting adjourned at 7:35 pm

Debbie Whitman
Corwith Township Clerk

**CORWITH TOWNSHIP BUDGET WORKSHOP MINUTES
8170 MILL STREET, VANDERBILT, MI
JANUARY 25, 2023**

The workshop opened at 4:11 p.m. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Revenue line items were adjusted. Wage line items adjusted. Fiscal Sheet adjusted to reflect changes.

Meeting adjourned at 5:25 p.m.

Debbie Whitman
Corwith Township Clerk

**CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
FEBRUARY 1, 2023**

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Kris Powell, Jon Turnbull, Sandy Turnbull.

Treasurer's Report given by Bush showing balances for the month of January as follows: general fund \$514,328.07 (\$128,523.50 ARPA funds) and tax collection \$77,173.92. Motion by Whitman, with support by Coultres, to approve the minutes (regular and workshop), bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Turnbull reported on Mel Myers willingness to help with township projects, Crawford County and Livingston Township also passed Resolution to Oppose Camp Grayling expansion. Asked if any issue we would like taken to the Board of Commissioners. Kassuba would like to see County Road Commissioners voted on, not appointed. Feels ran fine with three and five is not necessary.

ZONING/ASSESSING: Nothing

CEMETERY: Nothing

TWP PROPERTY: Kassuba getting price on zero turn lawnmowers, will have for budget workshop.

WASTE TRANSFER: Nothing

FIRE/RESCUE: Nothing

SCHOOL: Whitman reported the election of Board officers was held with all officers retaining their positions. A special education teacher was hired and the millage wording for the May election was approved.

PLANNING COMMISSION/PARKS & REC: Kellogg – discussed opposition to Camp Grayling expansion and passed motion for resolution to oppose Camp Grayling Expansion. Kellogg read proposed Resolution to Oppose Camp Grayling Expansion.

ROADS: Nothing

RESOLUTION TO OPPOSE THE CAMP GRAYLING EXPANSION: Motion by Whitman, with support by Coultres, to adopt the Resolution to Oppose the Camp Grayling Expansion. Motion carried, 5-0.

SCHEDULE WORKSHOP: Thursday, February 9, 2023 at 4 p.m.

AUDIT CONTRACT: Three year contract at \$4000.00 per year. Motion by Whitman, supported by Kassuba, to approve the three year contract with Campbell Auditing at \$4000.00 per year. Motion carried, 5-0.

Meeting adjourned at 7:37 p.m.

Debbie Whitman
Corwith Township Clerk

**CORWITH TOWNSHIP BUDGET WORKSHOP MINUTES
8170 MILL STREET, VANDERBILT, MI
FEBRUARY 9, 2023**

The workshop opened at 4:05 p.m. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Expenditure line items were adjusted with a balanced budget of \$768,374.00 created.

Meeting adjourned at 4:44 p.m.

Debbie Whitman
Corwith Township Clerk

**CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
MARCH 1, 2023**

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Kris Powell, Jon Turnbull, Sandy Turnbull.

Public budget meeting opened at 7:00 p.m. No questions presented. Motion by Whitman, to close budget hearing, seconded by Bush @7:01 p.m. Motion carried, 5-0

Treasurer's Report given by Bush showing balances for the month of February as follows: general fund \$531,409.86 (\$128,523.50 ARPA funds) and tax collection \$128,523.50. Motion by Kellogg, with support by Coultres, to approve the minutes (regular and workshop), bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

ZONING/ASSESSING: Resolution 2023-2 for Poverty Guidelines Exemption. Motion by Kassuba, supported by Bush, to adopt Resolution 2023-2 Poverty Guidelines Exemption. Motion carried, 5-0. Application is attached to Resolution.

CEMETERY: Kassuba taking John to check out lawnmowers.. Do have a bid for one with 1/4 deck - \$8300 for Bad Boy.

TWP PROPERTY: Kassuba will try to put something together for generator bid specs.

WASTE TRANSFER: Nothing to report

FIRE/RESCUE: Nothing to report.

PLANNING COMMISSION/PARKS & REC: No planning meeting held. Cornwall Creek Flooding possible dam removal video presented. Nunda Twp already passed resolution in support of saving Cornwall. Kellogg presented Resolution in Support of Repairing and Maintaining Cornwall Flooding Dam and to oppose its removal. Motion by Kellogg, seconded by Kassuba, to adopt the Resolution in Support of Repairing and Maintaining Cornwall Flooding Dam and to oppose its removal. Motion carried, 5-0. Electronic version on Livingston Twp Master Plan would be fine.

ROADS: Nothing reported on.

SANE SERVICES AGREEMENT: \$500 for yearly agreement. Motion by Whitman, with support by Bush, to sign the agreement with SANE. Motion carried, 5-0.

MICHIGAN TOWNSHIP PARTICIPATING PLAN APPOINTMENT OF MEMBER REPRESENTATIVE: No one interested.

NEW BUDGET MOTIONS

Resolution to Establish Township Supervisors Salary: Motion to adopt by Bush, seconded by Whitman. Roll call vote: Bush – yes, Kellogg – yes, Coultres – yes, Whitman – yes, Kassuba – yes.

Resolution to Establish Township Treasurer's Salary: Motion to adopt by Kassuba, seconded by Coultres. Roll call vote: Kassuba – yes, Coultres – yes, Kellogg – yes, Whitman – yes, Bush – yes.

Resolution to Establish Township Clerk's Salary: Motion to adopt by Bush, seconded by Kellogg. Roll call vote: Coultres – yes, Kellogg – yes, Bush – yes, Kassuba – yes, Whitman – yes.

General Appropriation Resolution: General Appropriation Resolution with revenues of \$768,374.00 (includes fund balance transfer of \$458,268.00) and expenditures of \$768,374.00, Motion to adopt by Coultres, sec. by Kellogg. Roll call vote: Kellogg – yes, Kassuba - yes, Whitman - yes, Coultres - yes, Bush – yes.

Fiscal Year 2023-24 Sheet: Motion to adopt by Whitman, seconded by Coultres. Roll call vote: Coultres - yes, Whitman - yes, Kellogg - yes, Bush - yes, Kassuba - yes

2023-24 Budget:

Motion by Kassuba to approve line 101-101-702 @ \$6,500.00 to be \$228.00 per diem with the total of the category (101-101) including the above at \$59,422.52, sec. by Bush. Roll call vote: Bush - yes, Kassuba - yes, Coultres – yes, Kellogg- yes, Whitman – yes.

Motion by Coultres to approve line 101-171-702 @ \$11,000.00, 101-171-703 @ \$3,800.00 with the total of the category (101-171) including the above at \$14,800.00, sec. by Whitman. Roll call vote: Kassuba - yes, Bush - yes, Whitman – yes, Coultres - yes, Kellogg – yes.

Motion by Whitman , to approve line 101-209-702 @ \$22,800.00, and balance of category (101-209) including the above at \$32,312.00.00, sec by Coultres. Roll call vote: Coultres - yes, Kellogg - yes, Kassuba -yes, Whitman - yes, Bush – yes.

Motion by Kassuba to approve line 101-215-702 @ \$19,440.00, 101-215-703 @ \$4,800.00 and balance of category (101-215) including the above at \$25,034.00, Sec. by Coultres. Roll call vote: Kellogg - yes, Coultres - yes, Whitman - yes, Bush - yes, Kassuba – yes.

Motion by Kellogg to approve line 101-253-702 @ \$19,440.00, 101-253-703 @ \$3,800.00 and balance of category (101-253) including the above at \$24,034.00. Sec. by Bush. Roll call vote: Coultres - yes, Kellogg - yes, Bush - yes, Kassuba - yes, Whitman – yes.,

Motion by Whitman to approve line 101-262-702 @ \$9,000.00 and balance of category (101-262) including the above at \$15,055.00, sec. by Kassuba. Roll call vote: Whitman - yes, Kassuba - yes, Kellogg - yes, Bush - yes, Coultres – yes.

Motion by Coultres to approve line 101-265-702 @ \$12,000.00, line 101-265-752 @ \$2,100.00, and balance of category (101-265) including the above at \$98,248.00. Sec. by Whitman. Roll call vote: Kassuba - yes, Bush - yes, Whitman - yes, Kellogg - yes , Coultres - yes.

Motion by Bush to approve category 101-267 Local Fiscal Recovery Fund Expenditures with a total of \$128,267.48. Sec. by Kassuba. Roll call vote: Bush - yes, Kassuba - yes, Coultres – yes, Kellogg – yes, Whitman – yes.

Motion by Coultres to approve line 101-276-702 @ \$11,232.00, line 101-276-752 @ \$2,100.00 and balance of category (101-276) including the above at \$41,126.00. Sec. by Kellogg. Roll call vote: Kellogg - yes, Bush - yes, Kassuba - yes, Coultres - yes, Whitman – yes.,

Motion by Whitman to approve category 101-370 @\$43,200.00. Sec. by Kassuba. Roll call vote: Bush - yes, Kellogg - yes, Whitman - yes, Kassuba - yes, Coultres – yes.

Motion by Coultres to approve line 101-375-702 @ \$4,500.00 and the balance of the category (101-375) including the above at \$9,350.00. Sec. by Whitman. Roll call vote: Coultres - yes , Bush - yes, Kassuba - yes, Whitman - yes, Kellogg - yes,

Motion by Kassuba to approve line 101-526-702 @ \$6,000.00 and balance of category (101-526) including the above at \$39,754.00, Sec. by Coultres. Roll call vote: Kassuba - yes, Coultres - yes, Kellogg - yes, Whitman - yes, Bush – yes.

Motion by Whitman to approve category 101-536 @ \$9,200.00. Sec. by Kellogg. Roll call vote: Coultres - yes, Kassuba - yes, Bush – yes, Kellogg – yes, Whitman – yes.

Motion by Coultres to approve category 101-750 @16,100.00. Sec. by Whitman. Roll call vote: Bush - yes, Whitman – yes, Coultres – yes, Kassuba – yes, Kellogg – yes.

Motion by Kassuba to approve the General Expenses category @ \$212,471.00 including Board of Review wages at \$154.00 per full day and \$77.00 per half day. Sec. by Bush. Roll call vote: Coultres - yes, Whitman - yes , Bush - yes, Kassuba - yes, Kellogg - yes.

Meeting Date and Time: Motion by Coultres , with support by Whitman, to set the meeting dates as the first Wednesday of the month at 7:00 p.m. Dates will be Wednesday, April 5, 2023, Wednesday, May 3, 2023; Wednesday, June 7, 2023; Wednesday, July 5, 2023; Wednesday, August 2, 2023; Wednesday, September 6, 2023; Wednesday, October 4, 2023; Wednesday, November 1, 2023; Wednesday, December 6, 2023, Wednesday, January 3, 2024; Wednesday, February 7, 2024; and Wednesday, March 6, 2024. Motion carried, 5-0.

Meeting adjourned at 7:41 p.m.

Debbie Whitman
Corwith Township Clerk