

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
April 7, 2021

The meeting opened at 7:05 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Tom Kellogg and Debbie Whitman. Vern Kassuba arrived at 7:09 p.m.

Others present were Kris Powell

As the Treasurer was absent, the Treasurer's Report was not provided. Motion by Coultres, with support by Kellogg, to approve the minutes, bills and acknowledge the Liquor Law report. Roll call vote: Coultres – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss was not present.

ZONING/ASSESSING: Assessor not present.

CEMETERY: Clean Up started. Ordered black dirt and gravel. Kassuba reported mowers are about \$7500 at Lappans. Lappans will take trade but Zarembas want 4800 – 6690. Unknown what trade value is at Lappans yet. Motion by Whitman, with support by Coultres, to go with the best value once trade in value is determined.

TWP PROPERTY: Pavilion bathroom door damaged. Video showed that door was caught by the wind when opened. Vern has fixed. New dryer in bathroom is blowing the trash out of the trash can. Kassuba arrived at 7:09 p.m. Kassuba will try to make a lid for the trash can from steel he has. Blarney Castle signed over the two lots to us and we have signed over the lots to them. Probably should get a survey. Would like to resurvey the fire department and reset that fence. Will recontact the fence company also. Considering putting permanent stakes at the township property corners. No objections voiced.

WASTE TRANSFER: Will request that everyone stay in their vehicle when going back to the compactors. Jason Jenkins will work if needed.

FIRE/RESCUE: Will be meeting next week.

SCHOOL: Whitman reported that Superintendent Lee Sandy's contract was renewed and that Huron Pines has received a grant and will be planting 9000 trees on the school property. A workday is planned on 5/21/21 to clean the property, install raised garden beds and plant hardwood trees by the building.

PLANNING COMMISSION/PARKS & REC: Minutes reviewed from 3/29/21 meeting. Photocells discussed for park.

ROADS:

2020-21 BUDGET ADJUSTMENT: Motion by Kassuba, with support by Kellogg to transfer \$45.00 from 101-215-890 to 101-215-703. Kassuba – yes, Kellogg- yes, Coultres – yes, Whitman –yes.

Meeting adjourned at 7:30 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
May 5, 2021

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell.

Treasurer's Report given by Bush showing balances for the month of April as follows: general fund \$323,554.27 and tax collection \$12,274.53. Motion by Whitman, with support by Coultres, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: None

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported that airport hanger is coming along – steel supports and roof up. Had 2nd veterans coffee today and it was well attended. Animal Control working with C2AE to put up cold storage for vehicles and equipment - \$91,500.00. Bus System has stepped in to cover VAS students due to lack of bus driver. They are also offering free rides to covid vaccine sites. They also have 4 vans that should be ready any day now. County audit just started. Justice complex millage failed. Pine 45 apartment complex has leased all but 3 apartments leased, 2nd building 1/3 full. Community Center – under 5 play group, pickle ball, volleyball and basketball going now. Repaired washout in front of County park. Tom Marquardt hired to replace Chris Churches. Trailhead scheduled to be complete by the end of June.

ZONING/ASSESSING: New CAMA standard up for assessing

CEMETERY: Kassuba reported mower was purchased from Zarembas and sold old mower for \$500 because they didn't want to offer anything for the trade. Had first spring burial Sunday.

TWP PROPERTY: Pavilion will now be cleaned every other day. Haven't talked to surveyor yet but talked to neighbors and they are okay with resurveying and putting fence on line. Finishing electrical at park. Chucks Electric being bought by Steve's Electric. Hall entryway light is out – will contact Chucks. Fire hall still needs to have cascade. Vern will contact Jon Boyd on this and Chucks Electric. Hot water tank is now working at fire hall. Toilet handle also fixed. Coultres suggested that carpet get professionally cleaned and scotch guarded. Vern will follow up. No objections voiced. Ceiling tiles need replacement.

WASTE TRANSFER: \$8039.00 clean up costs for PAC. Thursday before Memorial Day week start Thursday hours.

FIRE/RESCUE: One issue ongoing yet. Redoing the camera system. Doors have been reprogrammed. Have another helper in to paint. Training license is going to be required to train – may come down to one department in county with substations. More info to come. Vern would like to explore information board for front of building.

SCHOOL: Just over 1 million in covid money, may meeting to be held 5/19, clean up day 5/21.

Village: Paul was on zoom – Whitney Gravel- tribal chair for Bay Mills. Been in litigation for 12 years – agreed to not do anything for next 5 years. They are not going to pursue anymore gaming casinos anywhere. With Draft King for online gaming. They want to use the property for a marijuana dispensary. Will only do if Village welcomes

them in. Village looking at electronic sign – running between 8-9000. Paul asked about the property that needs cleaned north of the casino that is owned by the Tribe. They will look into it.

PLANNING COMMISSION/PARKS & REC: Letter of resignation from Billye Thatcher read by Kassuba from Planning Commission. Motion by Whitman, with support by Kassuba, to accept the resignation from Billye Thatcher. Motion carried, 5-0. Send letter thanking for time and service to the Township. Music in the park – may be possible this year.

ROADS: Nothing reported.

County Township Association: Kassuba reported that we could get up to \$176,545 in Covid relief funds (\$99 per person). Need DUNS # (Kellogg says have) and SAM # (SAM.gov). Also talked about assessing. By 2022 BOR has to have certain training. Keeping copies with assessment rolls. AMAR review in 2024. Talked about CAMA and poverty exemptions. Asked to move all meetings of association to Otsego County Library. Road Commission is having an assessment plan done on the roads to prioritize roads. 14% of roads in failed condition. County plans on doing about \$500,000 of seal coating this year.

Meeting adjourned at 8:00 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
JUNE 2, 2021

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell

Treasurer's Report given by Bush showing balances for the month May as follows: general fund \$301,798.91 and tax collection \$11,856.44. Delete Pat Sides name from being present on the May minutes. Motion by Kassuba, with support by Coultres, to approve the minutes with correction, and pay the bills. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes. Motion by Coultres with support by Kassuba, to acknowledge Treasurer's Report. Motion carried, 5-0.

PUBLIC COMMENTS: Paul asked when Thursday hours start at the dump. They started last week. Village will hold their Clean Up Day in August.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported that the hanger is scheduled to be completed at the end of the month. Animal Control is still trying to get a cold storage building built. Board meetings are now being held at the library. New busses are in (Ford vans). Economic Alliance golf outing 6/21 at Michaywe, 9/15 Accelerate Otsego and Partners meeting in the fall. DDA wants to establish a social district. County website due to go on line in next couple weeks. Justice complex evaluating next steps – reviewing feedback from public. Memorial Day event and parade held in Gaylord. Groen – electric gate openers approved. Campground is busy. Iron Belle trail plans to be opened up next month. Veterans group wants to bring a circus to town on July 10.

ZONING/ASSESSING: Turned in PREs to county today. CAMA work has to be finished yet.

CEMETERY: Kassuba asked fence company to get back with them. Ordered black dirt today.

TWP PROPERTY: Kassuba asked Ron Brand to do survey at cost of \$700.00. Deeds executed between Blarney Castle and township. Also told Blarney Castle would like to put fence back on property line at fire department also when survey is done. Suggested reusing fence from FD to make line between township hall and EZ mart. Chucks Electric here today. Got most done at park – could not find wires for floor heaters but hall light did get fixed. Two lights to be upgraded to LED and one pole to be done. Dirt needs to be removed and replaced with top soil. Village willing to supply labor. Will need to rent skidster and purchase top soil prior to irrigation system being put in. No objections voiced.

WASTE TRANSFER: Nothing

FIRE/RESCUE: Nothing to report. Kassuba will have another meeting on Tuesday on ongoing issue.

SCHOOL: Approved the general education budget for the COPESD, approved the new bid for Ballards with the addition of adding UV filtration to the existing air handlers, accepted the resignation of Brian Majeski, and rejected the application of Atlanta to join the Northern Lakes Conference. Preliminary budget shows a positive fund balance for this fiscal year.

PLANNING COMMISSION/PARKS & REC: No May meeting for either. Tom Kellogg reported on vandalism at park. Tom reviewed videos and gave info to Tina Sayles and Vern. Police talked to students concerning this. Suggestion of possible sharing of security officer to check on park and assist Village zoning officer. Village put new wood chips at playground. Village is looking at installing cameras at the playground in connection with ours at the pavilion. Preview of new Township website presented by Tom. Storywalk ribbon cutting Saturday at 11:00 a.m. Split rail fence discussed to regulate traffic flow at park. Tom sent thank you letter to Billye Thatcher for time spent on Planning Commission. Need larger sign backing for wayfinding signs from Old 27. Suggested sandwich board reserved sign for pavilion reservations.

ROADS: Nothing

AGREEMENT FOR YEARLY MAINTENANCE OF WELL GENERATOR: Five year \$2550.36 agreement. Will ask for further explanation and bring back to board.

Meeting adjourned at 8:00 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
JULY 7, 2021

The meeting opened at 7:02 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Jan Kellogg and Kris Powell.

Treasurer's Report given by Bush showing balances for the month of June as follows: general fund \$267,139.90 and tax collection \$7,319.70. Motion by Whitman, with support by Coultres, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss was not present.

ZONING/ASSESSING: Land Division 041-032-200-010-00 Kassuba recommended approval. Motion by Kassuba, with support by Coultres, to approve the land division. Motion carried, 5-0

CEMETERY: Nothing

TWP PROPERTY: Kassuba reported survey is done and he will get in touch with the fencing company to get the fire hall fencing done. Electrical work to be done at pavilion and cascade system at firehall. Fencing discussed at pavilion to facilitate use of sidewalk – split rail and topsoil and irrigation. Currently have about 40 yards of topsoil donated. Plaque to be installed honoring this donation. May need to rent skidster for a day if backhoe and village loader don't work to move the topsoil. No objections voiced. Estimate for split rail fencing is \$1500.00. Feel heavier duty would be preferred. Two irrigation bids reviewed. Concensus to go with \$5000 bid. Roof leaking in library and he has contacted builder.

WASTE TRANSFER: Nothing.

FIRE/RESCUE: Still trying to get more members.

SCHOOL: End of year fund numbers were presented and General Fund is showing a 20% fund balance and it is anticipated to go to 24% next year. 2021-22 budgets were adopted. The amendment to the Principal's contract was approved as well as the Master Agreement with VEA. School building and site bonds were approved.

PLANNING COMMISSION/PARKS & REC: No park and rec meeting but will be meeting with the village 7/14. Park grills have been received. Waiting on part for park cam. Planning reviewed the request from Land Use Services on the definition of Mixed Use Resort. Judi Jarecki who sits on the County Planning Commission, stated the County has not reviewed this yet. Township Planning opted to postpone a recommendation until after the County meets. They also discussed remote meeting attendance. A motion was made and carried that if a member is attending remotely, that they should be compensated. Motion that was made should be amended to include must follow state guidelines for remote attendance. Website progress made reported on. Jan designed a potential logo – concensus for logo #1. Music in the Park to be held on Saturday from 5pm to 9pm. Free movie night 7/18 at 8:30 pm. Commission on Aging wants to do Smore camp stories on 7/20 at the pavilion from 3:30 to 5:30 pm.

ROADS: OCCR plans to seal coat Old 27.

QUARTERLY REPORT: No action necessary.

ADOPTION RESOLUTION FOR THE HAZARD MITIGATION PLAN 2021:

Motion by Kellogg, with support Whitman, to adopt the resolution for the Hazard Mitigation Plan 2021. Motion carried, 5-0.

MTA PRINCIPLES OF GOVERNANCE: Distributed and signed by members.

CUMMINS PLANNED MAINTENANCE AGREEMENT: Tabled.

Meeting adjourned at 7:52 pm.

Debbie Whitman
Corwith Township Clerk

**CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
AUGUST 4, 2021**

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Jim Neely, Richard Millington and Kris Powell.

Treasurer's Report given by Bush showing balances for the month of July as follows: general fund \$253,822.50 and tax collection \$116,939.68. Motion by Whitman, with support by Kellogg, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: Paul Liss – Thumb Lake Road zoned 41 residential, noise level on road is ridiculous from truck traffic. What can be done? Kassuba referred to Road Commission and Road Commission had stated there was nothing they can do. Could traffic be slowed down before getting closer to 27 intersection? Could ask Road Commission to do speed study. (truck traffic causing noise, jake brakes, accelerating, etc). Kassuba will call Road Commission and ask what avenues there are to pursue on this. Jim Neely asked about berms being built on Old 27 North. Thought couldn't be over 48 inches tall and other restrictions. Paul reported they are making fertilizer. Kassuba will contact Christine at Zoning.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported that the new hanger at the Airport is built with FAA and MDOT funds, and will be used for overnight parking for planes. Animal Control having problem with cats – too many. Commissers still meeting at library due to COVID. Bus System using new vans now. County audit back. Front entrance changed at County Building. DDA wants to allow public alcoholic beverages on the lawn and streets of downtown Gaylord. Asking for just jail on November ballot (94 beds). Jeff Proux interim building dept director. Volleyball and Basketball leagues started at Community Center. Pavilion going in at Groens, drainfield in. Trail head to open this month.

ZONING/ASSESSING: Nothing.

CEMETERY: Nothing to report.

TWP PROPERTY: Kassuba is working on getting fencing materials costs for park and Fire Department.

WASTE TRANSFER: Nothing

FIRE/RESCUE: Nothing to report. Cascade system has wiring done.

SCHOOL: Hiring bonus to be offered for high demand position teachers, to be paid over two years of successful teaching.

PLANNING COMMISSION/PARKS & REC: Vacancy on Planning applied for by Richard Millington. In Corwith for 15 years, now retired and looking to get involved. Motion by Kassuba, with support by Coultres, to appoint Richard Millington to the Corwith Township Planning Commission. Motion carried, 5-0. Tom Kellogg – Planning discussed the land use request on mixed use resort. They requested more information. The Committee at county level will meet again on this to address the questions raised. Discovery Center is now open. Park items list reviewed. Motion by Kassuba, with support by Whitman, to reappoint Ray Thatcher to the Planning Commission. Motion carried, 5-0.

ROADS: Road Commission has started seal coating roads but have a late start and will be up this way as soon as Old State Road is finished.

CUMMINS PLANNED MAINTENANCE AGREEMENT: Motion by Whitman, with support by Bush, to authorize Kassuba to sign agreement. Motion carried, 5-0.

Meeting adjourned at 7:46 P.M.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
September 1, 2021

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Jan Kellogg, Kris Powell

Treasurer's Report given by Bush showing balances for the month of August as follows: general fund \$241,696.80 and tax collection \$240,178.64. Motion by Whitman, with support by Coultres, to approve the minutes, bills and acknowledge the Treasurer's Report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss not present.

ZONING/ASSESSING: Land Division 042-023-300-015-00. Motion by Whitman, with support by Bush, to recommend approval of LD 042-023-300-015-00. Motion carried, 5-0.

Recess 7:04 pm – 7:12 pm

CEMETERY: Nothing

TWP PROPERTY: Fence bid from JLH Fence & Farm Services reviewed (both fire hall property and hall line property. Motion by Coultres, with support by Bush, to approve the bid from JHL Fence & Farm Services in the amount of \$13,323.75. Motion carried, 5-0. It was noted that that this added quite a bit of property to mow and will have to address this in the future.

WASTE TRANSFER: Discussed permanent Thursday hours until last Thursday in September. Motion by Kassuba, with support by Bush, to operate Thursday land transfer site hours on a permanent basis from Memorial Day until the last Thursday in September. Motion carried, 5-0.

FIRE/RESCUE: No meeting in August.

PLANNING COMMISSION/PARKS & REC: Land Use services has not responded on the questions on mixed use resort so no recommendation was made. Tom reported on their idea to get opinions on the Master Plan. Trailhead park item list reviewed. Kassuba will call irrigation and electrical contractors. Set door timer from 7 am to 10 pm. Exterior semi gloss should be used on the door to help with the graffiti. Jan submitting final \$945.22 bill to Belle Iron trail grant. Bush – concerns on facebook with speeding in area. Anything that can be done? Kassuba can contact the Sheriff.

ROADS: Look at pave back intersections for next year. Should look at some of the local roads for next year too.

MERS OFFICER DELEGATE: Kassuba would like to serve as Corwith Delegate at the MERS annual meeting. Motion by Whitman, with support by Coultres that Vern Kassuba serve as the Corwith Township delegate. Motion carried, 5-0.

Meeting adjourned at 7:50 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
October 6, 2021

The meeting opened at 7:02 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Kris Powell.

Treasurer's Report given by Bush showing balances for the month of September as follows: general fund \$256,532.03 and tax collection \$122,346.63. Motion by Whitman, with support by Coultres to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Not present

ZONING/ASSESSING: Interlocal agreement for Designated Assessor - Kassuba explained that Mark Reetz is serving as designated assessor. Agreement was signed by Kassuba back in August but need board approval for this agreement. Motion by Coultres, with support Bush, to approve the Interlocal Agreement of Otsego County for a designated assessor. Motion carried, 5-0. Kassuba asked to determine if a property is exempt by a church but not sure what church. He will be finding out. Contacted State who referred him to Bulletin 26 of 2017. Kassuba reviewed form and he will be determining if they are exempt or not.

CEMETERY: Coultres suggested checking with Clayton Boone on a new Babyland sign or signs for the Waste Transfer site. Decision made to remove the Babyland sign.

TWP PROPERTY: Kassuba will be sending letters to adjacent property owners at the township hall and fire hall when fencing is going to be installed. John stained fence at pavilion and says it looks as if some areas are peeling.

WASTE TRANSFER: Nothing to report.

FIRE/RESCUE: Coultres reported that a couple members have been added to the roster.

SCHOOL: Whitman reported that the school was able to fill the three vacant teaching positions.

PLANNING COMMISSION/PARKS & REC: Tom Kellogg reviewed the Planning Commission minutes of 9/27/2021. Village wants two 30 amp breakers at the park, says blowing circuits. Tom will get more details. Village would like monetary help for their events (Harvest Festival and Spookathon). Motion by Kassuba, seconded by Kellogg, to match Village contribution per submitted receipts up to \$100 for each event. Motion carried 5-0.

ROADS: Nothing to report.

QUARTERLY REPORT: No action necessary.

Meeting adjourned at 7:39 pm.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
November 3, 2021

The meeting opened at 7:02 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss and Kris Powell.

Treasurer's Report given by Bush showing balances for the month of October as follows: general fund \$262,783.94 and tax collection \$18,613.52. Motion by Coultres, with support by Bush, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: Paul Liss attended Village meeting Monday and they have concerns on Sturgeon Valley Road and roads out in the Pigeon. Kassuba had had this discussion with Road Commission for the last 4-5 years. Kassuba will talk to them again.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported that Animal Control has an overpopulation of cats. American Rescue Plan – still waiting on final numbers and what it can be used for. County working on their budget. Groen projects update given. Community Center needs new boiler system for foyer/office area. Working with DNR applying for grant for drainage project at the County Park. Trail park ribbon cutting last month.

ZONING/ASSESSING: Nothing to report.

CEMETERY: Pat Coultres brother would like to purchase alley by parents graves. Will research and bring back to board.

TWP PROPERTY: Meeting with Dennis McCarty on fencing (property adjoining Blarney Castle property)

WASTE TRANSFER: Nothing to report.

FIRE/RESCUE: Nothing to report.

SCHOOL: Whitman reported that the audited numbers are in and the district now has a fund balance of \$352,793.00.

PLANNING COMMISSION/PARKS & REC: Tom Kellogg reviewed minutes from the October 25 Planning Commission meeting. Educational and reference videos jump drive created by Tom available to board members. Park- Chris Knight working on internet access point at the pavilion. Spookathon at Pavilion held on Oct. 30. Winterizing fountain at pavilion on Friday.

ROADS: Nothing further.

REQUEST FROM HISTORICAL SOCIETY: Motion by Kassuba, seconded by Coultres, to approve the invoice for artifact storage. Motion carried, 5-0.

County Township Association meeting: Kassuba reported that alternative funding sources for roads discussed. Jail proposal discussed. 3 mills can be levied without the vote of the people (up to 6 mills with) for roads, special assessment districts.

Meeting adjourned at 7:28 p.m.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
December 1, 2021

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss and Kris Powell.

Treasurer's Report given by Bush showing balances for the month of November as follows: general fund \$251,110.17 and tax collection \$21,058.02. Motion by Coultres, with support by Whitman, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported 11/9/21 incident involving aircraft running into two hangers, noting that the aircraft had never left the ground. Connect MI broadband throughout Otsego County projected in 3-4 years. (TrueStreamm and Presque Electric). 11/5/21 Bus had door fall off – this is a brand new bus. 4 out of 8 of the new buses need work on the doors. County phone system (5 yr old Toshiba system) needs to be replaced. Currently researching new system and it is estimated to be \$75,000-100,000. Jail software needs to be updated and estimated to run \$100,000.00. Recycle program has collect 56,000# of waste. Redistricting maps done, not much change. Trailhead done. Started corrections officer negotiations. Uptick in vandalism in city may affect restroom hours at Trailhead.

ZONING/ASSESSING: 12/14/21 Board of Review @ 2:30 pm.

CEMETERY: Jon Coultres requests to purchase alley between C-209-D and C-188-A. Motion by Kassuba, with support by Bush, to approve this purchase at the standard lot cost. Motion carried, 5-0.

TWP PROPERTY: Fire Dept. fence to be done. Sent surveys to Blarney Castle. No response from any adjacent property owners. Talked to irrigation company– he was going to try to rough it in in November. Assures all supplies have been purchased.

WASTE TRANSFER: Call PAC and see if can move Clean Up Day up one week.

FIRE/RESCUE: Approved purchase of jackets for members.

SCHOOL: Summer Tax Collection Agreement – Motion by Kassuba, to collect the summer taxes at no cost to the school district. Supported by Bush. Motion carried, 5-0.

PLANNING COMMISSION/PARKS & REC: Kellogg reviewed the minutes from the November 29 Planning meeting. Mailing for master plan postcards discussed. Thoughts on doing mailing to all local property owners with possible drawing from responses. Tom will call MTA on Thursday and ask the drawing question. Discussed using Crossroads Industries for the mailing. Kirk Harrier, Managing Director of the OCRC will attend 2/28/22 Planning meeting.

ROADS: Nothing to report.

Open Mic started in September with 38 attending. Christmas potluck for open mic on 12/16/21.

Meeting adjourned at 7:26 p.m.

Debbie Whitman
Corwith Township Clerk

**CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
JANUARY 5, 2022**

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell, Jan Kellogg and Maureen Charbonneau.

Treasurer's Report given by Bush showing balances for the month of January as follows: general fund \$327,550.69 and tax collection \$139,304.42. Motion by Coultres, with support by Kellogg, to approve the minutes, bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported Alpenfrost will be held 2/18-19/2022. Kirtland planning on adding on to building to address workshop needs for trades. Update given on building projects around Otsego County.

ZONING/ASSESSING: BOR held in December.

CEMETERY: Nothing to report.

TWP PROPERTY: Furnace in hall serviced Tuesday. Sink traps have been replaced. Still waiting on JL Fence to complete fence work

WASTE TRANSFER: Clean Up Day contract for 4/23/22 9-2 pm. Tire prices up. Compactor prices up slightly. Motion by Kassuba, to have PAC do cleanup on 4/23/22 9 am – 2 pm. Seconded by Whitman. Motion carried, 5-0.

FIRE/RESCUE: Coultres reviewed the current financial report from last month.

SCHOOL: Nothing to report.

PLANNING COMMISSION/PARKS & REC: Application received from Maureen Charbonneau to fill the position left vacant by the death of Ray Thatcher. Kellogg reviewed what the Planning Commission does. Motion by Kassuba, with support by Coultres, to approve Maureen Charbonneau as Planning Commission member. Motion carried, 5-0. Annual report on disc in office for Planning Commssion. Tom Kellogg gave a presentation on ARPA money.

ROADS: Nothing to report.

Quarterly Report: No action required.

Schedule Budget Workshop: Jan 19, 2022 and Jan 26, 2022 4 pm.

Meeting adjourned at 7:43 pm.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
FEBRUARY 2, 2022

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell, Jan Kellogg

Treasurer's Report given by Bush showing balances for the month of January as follows: General Fund \$323,155.79, ARPA (General Fund) \$64,262.48 Tax Collection \$248,876.75. Motion by Coultres, with support by Whitman, to approve the minutes (regular meeting and workshops), bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: No comments offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported Animal Control cold storage building bid that came in at \$127,000 for a 1200 sq ft building was approved. Animal Control received \$2000, food and litter donations on Betty White's birthday. Chamber awards – trail project community award nomination. ARPA funds final guidance finally released. County initially planned to use these funds for a jail facility – under new guidance this might not be allowed. Royal Crest property foreclosure – case dismissed. Still in negotiations with corrections officer union.

ZONING/ASSESSING: Nothing to report

CEMETERY: Nothing to report.

TWP PROPERTY: Some facia off at fire department. Kassuba will attempt to replace. Rick Berdan going to space out pavilion restroom cleaning as not getting as much use right now. Kassuba said there was a back up at the pavilion restroom as pipe froze. Coultres suggested putting hard styrofoam insulation over pipe when dug up.

WASTE TRANSFER: Nothing to report.

FIRE/RESCUE: Nothing to report.

SCHOOL: Officer election held last month with Kim Snyder – President, Neil Brasseur - Vice President, Mary Kinney – Secretary and Annamarie Deeter - Treasurer.

PLANNING COMMISSION/PARKS & REC: Elam Special Use – Kellogg reviewed the recommendation from the Planning Commission. Motion by Kassuba, with support by Kellogg, to recommend denial of the Non-Use Variance application for 041-034-400-010-10 based on the following: While “basic attractiveness” and inherent values of natural resources” may be somewhat subjective, it is clear that a commercial venue with large gatherings of revelers does not conform to either natural “attractiveness” nor “inherent values of natural resources”. Nor does the commercial venue for gatherings of large amount of revelers use fall under any of the states uses in the application (bed and breakfast, tourist home, fraternal lodge, private park, playground, recreational area and camping grounds), none of which include large gatherings with music and crowd noise. The infrastructure is not compatible with large amounts of traffic. Further, while the AR District has permitted use subject to special conditions, “9.2.5 Commercial outdoor sport and recreational facilities, outdoor musical entertainment”, the FR District does not, for reason of intent, stated above. Therefore, it does not necessarily follow that the approval of a similar use for resorts located in an AR District requires the same approval and accommodation of this use in the FR District. Motion carried, 5-0. Officer election for Planning – Judi Jarecki - chair, Jim Neeley -vice chair, Tom Kellogg – Secretary. Acknowledge Ray Thatcher for his years

of service and contributions for helping citizens of Vanderbilt and Corwith Township. Welcomed Maureen Charbonneau as new member. Adjusted TPC Bylaws to adjust remote attendance to when allowed by the "State of Michigan".

ROADS: Kassuba advised we are going to have to raise our road issues head on with some funding for seal coating and will get price to do some seal coating on some of our local roads (aprons in areas they are working in).

SANE ANNUAL REQUEST: Requesting \$500.00 for 2022. Motion by Coultres, with support by Bush to approve the service agreement with SANE. Coultres – yes, Bush- yes, Kellogg – yes, Kassuba – yes, Whitman - yes

SCHEDULE WORKSHOP: 2/16/22 4 pm

Meeting adjourned at 7:54

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP REGULAR MEETING MINUTES
8170 MILL STREET, VANDERBILT, MI
MARCH 2, 2022

The meeting opened at 7:00 p.m. with the Pledge of Allegiance. Board present were Pat Coultres, Lori Bush, Vern Kassuba, Tom Kellogg and Debbie Whitman.

Others present were Paul Liss, Kris Powell.

BUDGET HEARING: Motion by Whitman, with support by Kassuba, to open the budget hearing at 7:01 p.m. Motion carried, 5-0. Hearing will remain open as regular business is continued.

Treasurer's Report given by Bush showing balances for the month of February as follows: General Fund \$435,602.11 and Tax Collection \$140,550.08. Motion by Kellogg, with support by Bush, to approve the minutes (regular meeting and workshop), bills and acknowledge the Treasurer's report. Roll call vote: Coultres – yes, Bush – yes, Kassuba – yes, Whitman – yes, Kellogg – yes.

PUBLIC COMMENTS: None offered.

REPORT FROM COUNTY COMMISSIONER: Commissioner Liss reported that the County applied for a First Responder Grant for \$100,000.00, new phone system for County to cost \$58,389.00. Correction officer contract settled. Iron Belle Trail won Chamber award, preliminary approval for campground drainage grant for \$150,000.00 received.

ZONING/ASSESSING: Resolution for Poverty Guidelines Exemptions. State form being used for application reviewed by Kassuba. The township guideless is plus 10% from federal level due to higher economic costs in our area that BOR felt not in federal guideline limits. Motion by Whitman, with support by Coultres, to adopt Resolution 2022-1- Resolution for poverty guidelines exemption. Motion carried, 5-0. Mill approximately now worth \$76,000.00 in Corwith Township.

CEMETERY: Nothing to report.

TWP PROPERTY: Had request from individual that Seniors can't hold dance on March 19 at the Elkland Center (not Housing Commission but individual). Currently no heat in rear hall so not available.

WASTE TRANSFER: Nothing to report.

FIRE/RESCUE: Nothing to report.

SCHOOL: District hired Rhonda Berdan as Kindergarten teacher, ESSR II Funds Spending Plan approved.

PLANNING COMMISSION/PARKS & REC: Reviewed minutes from Monday meeting with Paser ratings of Corwith Township Roads. Master Plan survey discussed.

ROADS: Nothing further.

FIRE WORKS PERMIT: Request for July on Thumb Lake Road. Paul Liss says Dover Twp receives these requests periodically and could be contacted for assistance. Will look further into this.

CYBER LIABILITY COVERAGE: Available if interested – no interest at this time.

Paul Liss asked questions on the 2022-23 budget pertaining to the Administration fee in revenue, water well maintenance, per diem other, and hall capitol outlay.

Motion by Coultres, with support by Bush to close budget hearing at 8:00 p.m. Motion carried, 5-0.

NEW BUDGET MOTIONS:

Resolution to Establish Township Supervisors Salary: Motion to adopt by Coultres, seconded by Bush. Roll call vote: Yes – Bush, Kellogg, Coultres, Whitman, Kassuba.

Resolution to Establish Township Treasurer's Salary: Motion to adopt by Kellogg, seconded by Kassuba. Roll call vote: Yes – Kassuba, Coultres, Kellogg, Whitman, Bush

Resolution to Establish Township Clerk's Salary: Motion to adopt by Coultres, seconded by Bush. Roll call vote: Yes - Coultres ,Kellogg, Bush, Kassuba, Whitman

General Appropriation Resolution: General Appropriation Resolution with revenues of \$726,060.00 (includes fund balance transfer of \$372,329.00) and expenditures of \$726,060.00, Motion to adopt by Bush, sec. Kassuba. Roll call vote: Yes - Kellogg, Kassuba, Whitman, Coultres, Bush.

Fiscal Year 2022-23 Sheet: Motion to adopt by Whitman, seconded by Kassuba. Roll call vote: Yes - Coultres, Whitman , Kellogg , Bush, Kassuba.

2022-23 Budget:

Motion by Whitman to approve category 101-750 @11,000.00. Sec. Coultres. Roll call vote: Yes - Bush, Whitman, Coultres, Kassuba, Kellogg.

Motion by Bush, to approve category 101-536 @ \$9,200.00. Sec. Kassuba. Roll call vote: Yes – Coultres, Kassuba, Bush, Kellogg, Whitman.

Motion by Kellogg, to approve the General Expenses category @ \$191,421.00 including Board of Review wages at \$145.00 per full day and \$72.500 per half day. Sec. Bush. Roll call vote: Yes - Coultres, Whitman, Bush, Kassuba, Kellogg.

Motion by Coultres, to approve line 101-101-702 @ \$6,020.00 to be \$215.00 per diem with the total of the category (101-101) including the above at \$57,942.52, sec. by Kassuba. Roll call vote: Yes - Bush, Kassuba , Coultres , Kellogg , Whitman.

Motion by Whitman, to approve line 101-171-702 @ \$10,475.00, 101-171-703 @ \$3,800.00 with the total of the category (101-171) including the above at \$14,275.00, sec. by Bush. Roll call vote: Yes - Kassuba , Bush , Whitman, Coultres , Kellogg.

Motion by Kassuba, to approve line 101-262-702 @ \$4000.00 and balance of category (101-262) including the above at \$8,355.00, sec. by Coultres. Roll call vote: Yes - Whitman, Kassuba, Kellogg , Bush, Coultres.

Motion by Coultres, to approve line 101-209-702 @ \$21,516.00, and balance of category (101-209) including the above at \$31,028.00.00, sec. by Bush. Roll call vote: Yes - Coultres, Kellogg, Kassuba , Whitman, Bush.

Motion by Kassuba, to approve line 101-215-702 @ \$18,336.00, 101-215-703 @ \$4,800.00 and balance of category (101-215) including the above at \$23,930.00, Sec. by Coultres. Roll call vote: Yes - Kellogg, Coultres, Whitman, Bush, Kassuba.

Motion by Whitman, to approve line 101-253-702 @ \$18,336.00, 101-253-703 @ \$3,800.00 and balance of category (101-253) including the above at \$22,930.00. Sec. by Kellogg. Roll call vote: Yes - Coultres , Kellogg , Bush, Kassuba, Whitman.

Motion by Coultres, to approve line 101-265-702 @ \$11,500.00, line 101-265-752 @ \$1,977.00, and balance of category (101-265) including the above at \$97,625.00. Sec. by Bush. Roll call vote: Yes -Kassuba, Bush, Whitman, Kellogg, Coultres.

Motion by Kassuba, to approve category 101-267 Local Fiscal Recovery Fund Expenditures with a total of \$128,267.48. Sec. by Whitman. Roll call vote: Yes – Bush, Kassuba, Coultres, Kellogg, Whitman.

Motion by Coultres, to approve line 101-276-702 @ \$10,596.00, line 101-276-752 @ \$1,977.00 and balance of category (101-276) including the above at \$40,367.00.

Sec. by Kassuba. Roll call vote: Yes - Kellogg , Bush , Kassuba , Coultres , Whitman.,

Motion by Bush, to approve category 101-370 @\$43,200.00. Sec.by Whitman. Roll call vote: Yes - Bush, Kellogg, Whitman, Kassuba , Coultres.

Motion by Coultres, to approve line 101-375-702 @ \$3,990.00 and the balance of the category (101-375) including the above at \$8,765.00. Sec. by Whitman. Roll call vote: Yes -Coultres, Bush, Kassuba , Whitman, Kellogg.

Motion by Bush, to approve line 101-526-702 @ \$6,000.00 and balance of category (101-526) including the above at \$37,754.00, Sec.by Kassuba. Roll call vote: Yes - Kassuba, Coultres , Kellogg, Whitman, Bush.

Meeting Date and Time: Motion by Kellogg, with support by Whitman, to set the meeting dates as the first Wednesday of the month at 7:00 p.m. Dates will be Wednesday, April 6, 2022, Wednesday, May 4, 2022; Wednesday, June 1, 2022; Wednesday, July 6, 2022; Wednesday, August 3, 2022; Wednesday, September 7, 2022; Wednesday, October 5, 2022; Wednesday, November 2, 2022; Wednesday, December 7, 2022, Wednesday, January 4, 2023; Wednesday, February 1, 2023; and Wednesday, March 1, 2023. Motion carried, 5-0.

Meeting adjourned at 8:11 pm.

Debbie Whitman
Corwith Township Clerk

CORWITH TOWNSHIP, OTSEGO COUNTY
RESOLUTION FOR POVERTY GUIDELINES EXEMPTION (FORMS 5737/5738/5739)
RESOLUTION 2022- 1

WHEREAS, the adoption of guidelines for poverty exemptions is within the preview of the Township; and

WHEREAS, the homestead of persons who, in the judgment of the Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or in part from property taxation under Public Act 135, 2012 (MCL 211.7u); and

WHEREAS, pursuant to PA 135, 2012, the Township of Corwith, Otsego County, adopts the following guidelines for the Assessor and Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property credit return, filed in the current or immediately preceding year; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT THE Assessor and Board of Review shall follow the below stated guidelines and General guidelines in granting or denying an exemption.

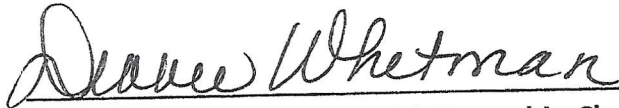
PERSONS IN HOUSEHOLD	HOUSEHOLD INCOME
1	14,168
2	19,162
3	24,156
4	29,150
5	34,144
6	39,138
(EACH + Person)	4,994

Adopted by the Corwith Township Board on March 2, 2022.



Debbie Whitman Corwith Township Clerk

I hereby certify that the forgoing constitutes a true and complete copy of a resolution adopted by the Township Board of Corwith Township, County of Otsego, Michigan, at a regular meeting held on March 2, 2022.



Debbie Whitman Corwith Township Clerk

RESOLUTION TO ESTABLISH TOWNSHIP SUPERVISOR'S SALARY

RESOLUTION #2022 – 2

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

BE IT RESOLVED, that as of April 1, 2022, the salary of the office of supervisor shall be as follows:

Supervisor: \$10,475.00 salary

This resolution offered by board member Coultres.

Supported by board member Bush.

Upon roll call vote, the following voted: Coultres, Kellogg, Bush, Kassuba, Whitman

No: None

Absent: None

The supervisor declared the resolution adopted.



Debbie Whitman, Clerk

RESOLUTION TO ESTABLISH TOWNSHIP TREASURER'S SALARY

RESOLUTION #2022- 3

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

BE IT RESOLVED, that as of April 1, 2022, the salary of the office of Treasurer shall be as follows:

Treasurer: \$18,336.00 salary

This resolution offered by board member Kellogg.

Supported by board member Kassuba.

Upon roll call vote, the following voted: Aye: Kellogg, Kassuba, Whitman, Coultres, Bush

No: None

Absent: None

The supervisor declared the resolution adopted.



Debbie Whitman, Clerk

RESOLUTION TO ESTABLISH TOWNSHIP CLERK'S SALARY

RESOLUTION #2022- 4

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

BE IT RESOLVED, that as of April 1, 2022, the salary of the office of clerk shall be as follows:

Clerk: \$18,336.00 salary

This resolution offered by board member Coultres.

Supported by board member Bush.

Upon roll call vote, the following voted: Aye: Coultres, Bush, Kassuba, Kellogg, Whitman

No: None

Absent: None

The supervisor declared the resolution adopted.

Debbie Whitman, Clerk

GENERAL APPROPRIATIONS RESOLUTION

A resolution to establish a general appropriations act for Corwith Township; to define the powers and duties of the Corwith Township officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this ordinance.

The Board of Trustees of Corwith Township resolves:

Section 1: Title

This resolution shall be known as the Corwith Township General Appropriations Act.

Section 2: Chief Administrative Officer

The supervisor shall be the chief administrative officer and shall perform the duties of the chief administrative officer enumerated in this act.

Section 3: Fiscal Officer

The Supervisor shall be the fiscal officer and shall perform the duties of the fiscal officer enumerated in this act.

Section 4: Public Hearings on the Budget

For general law townships: Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 24, 2022 and a public hearing on the proposed budget was held on March 2, 2022.

Section 5: Estimated Revenues

Estimated township general fund revenues for fiscal year 2022-2023 are projected, including any misc. revenues shall total \$726,060.00.

Section 6: Millage Levy

The Corwith Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to one (1) mill as set forth as authorized under state law and approved by the electorate, and as adjusted for the Headlee amendment.

Section 7: Estimated Expenditures

Estimated township general fund expenditures for fiscal year 2022-23 for the various township activities (cost centers) are as follows:

Board	\$57,942.52
Supervisor	14,275.00
Elections	8,355.00
Assessor	31,028.00
Clerk	23,930.00
Treasurer	22,930.00
Local Fiscal Recovery	128,267.48
Twp. Property	97,625.00
Cemetery	40,367.00
Debt Retirement	43,200.00
Waste Transfer	37,754.00
General Expense	191,421.00
Parks & Recreation	11,000.00
Planning Commission	8,765.00
Water Well	<u>9,200.00</u>
	\$726,060.00

Section 8: Adoption of Budget by Reference

The general fund budget of Corwith Township is hereby adopted by reference, with revenues and activity expenditures as indicated in sections 5 and 7 of this act.

Section 9: Adoption of Budget by Cost Center (if desired)

The Board of Trustees of Corwith Township adopts the 2022-23 fiscal year general fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed the total appropriation authorized for each cost center and may make transfers among the various line items contained in the cost-center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

Section 9: Adoption of Budget by Line Item (if desired)

Section 10: Appropriation Not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any town order for expenditures that exceed appropriations.

Section II: Transfer Authority

The chief administrative officer shall have the authority to make transfers among the various cost centers without prior board approval if the amount to be transferred does not exceed 50% of the appropriation item from which the transfer is to be made, whichever is less. The board shall be notified at its next meeting of any such transfers made and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval.

Section 12: Allotment of Appropriations

No later than the first day of the fiscal year, each department board or commission of Corwith Township shall submit to the chief administrative officer a statement of proposed allotments of appropriations based on expected periodic requirements. The chief administrative officer shall review, modify or approve the proposed allotment plan for any cost center.

Section 13: Periodic Fiscal Reports

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations, including, but not limited to:

- a) a summary statement of the actual financial condition of the general fund at the end of the previous quarter
- b) a summary statement showing the receipts and expenditures and encumbrances for the previous quarter and for the current fiscal year to the end of the previous quarter
- c) a detailed list:
 1. of expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year and any revisions in revenue estimates resulting from collection experience to date.
 2. for each cost center, including the amount appropriated; the amount charged to each appropriation in the previous quarter and for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations, and any revisions in the estimate of expenditures.

Section 14: Limit on Obligations and Payments

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 15: Budget Monitoring

Whenever it appears to the chief administrative officer or the township board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the chief administrative officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

Section 16: Violations of this Act

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employees to disciplinary action as outlined in P.A. 621 (1978) and the Corwith Township personnel manual.

Section 17: Board Adoption

Motion made by Bush, seconded by Kassuba, to adopt the foregoing Resolution. Upon roll call vote, the following voted Aye: Kellogg, Kassuba, Whitman, Coultres, Bush.

The following voted nay: None

The supervisor declared the motion carried and the resolution duly adopted on the 2nd day of March, 2022.



Debbie Whitman
Corwith Township Clerk